

**AHA! KENOSHA – Capitol Arts Program
ARTIST ENTRY FORM**

Please print carefully so gallery labels will be correct!

Artist Name: _____ Last Name Initial: _____

Address: _____

City: _____ State _____ Zip _____

Entry Title _____

Media _____ Size including frame _____ X _____

Brief identifying description _____

(Example: girl with flowers)

Check One: For Sale \$ _____ AHA! Kenosha's commission is 25%. Price your work accordingly.

NOT for sale

To Enter:

1. **Artists, please read all the rules and guidelines carefully. AHA! Capitol Arts Program is a substantial member benefit that we are proud to offer you. However, due to the logistics involved in transporting and exhibiting artwork in Madison, we will only consider artwork that adheres strictly to provisions herein. We look forward to working with you, and encourage your ideas and suggestions.**
2. We will only correspond with artist-participants via email, the AHA! website, and the occasional phone call that you initiate to the CAP Manager. (Currently, Melanie Hovey of Lemon Street Gallery 605-4745.)
3. ENTRY FORM: Fill in ALL information and submit with your entry.
4. ARTWORK LABEL: Fill in ALL information and attach the top portion of the sheet securely to the back of your entry.
5. PLEASE DO NOT drop off your artwork for the CAPITOL ARTS PROGRAM until you are requested to do so via email.

The fine print: State legislators, their office personnel and AHA! Kenosha reserve the right to dismiss works that do not meet the guidelines of the prospectus, those that are incomplete or not presentable, those with an unreadable or incomplete form or label, or works that either party determines to be inappropriate for the venue.

I have read and understand all rules associated with AHA! Kenosha Capitol Arts Program

Signature

Date

ENTRY LABEL – AHA! Capitol Arts Program

PLEASE PRINT ALL INFORMATION

Cut and attach label to the back of your work

Artist Name: _____ Last Name Initial: _____

Entry Title _____

Media _____ Size including frame _____ X _____

Brief identifying description _____

(Example: girl with flowers)

_____ **Cut Here** _____ **Cut Here** _____

PROSPECTUS FOR AHA! KENOSHA CAPITOL ARTS PROGRAM

Please read these directions carefully. Artwork will not be considered if it does not meet these requirements.

The opportunity to exhibit original artwork in legislators' offices at the State of Wisconsin Capitol Building in Madison is open to all current artist members of Arts & Humanities Alliance of Kenosha (AHA! Kenosha.) All wall-hung media **20 pounds or less** will be considered. Please weigh your artwork, and do not submit work that is heavier, as the hanging system at the State Capitol is only rated for this weight. Artists may enter **one** art piece per exhibit up to 4 feet in any direction. NOTE: Submit work that is at least 14" up to 48" in any direction, not tiny pieces. A total of about 20 pieces will be selected for each exhibit. Although works will be available for sale, we consider this exhibition opportunity to be more for resume-building than a sales outlet. **Artwork is not insured.**

Who, What, How

1. Only current artist-members of Arts & Humanities Alliance of Kenosha (AHA! Kenosha) are eligible for the AHA! Capitol Arts Program. Join at: www.ahakenosha.org
2. Attach entry form firmly to your piece in a place where it will not show while hanging on the wall.
3. All works must remain on exhibit for the duration of the show, even if sold.
4. **At this time, submitted artwork is not insured by AHA! or by the State of Wisconsin, nor is it insured while in the care or transit by AHA! representatives or their assigns. Though great skill and care will be taken by all who handle the work, artist assumes all responsibility for any loss or damage that may occur.**
5. AHA! retains a 25% sales commission of the listed price. Price changes cannot be made during the exhibit.
6. AHA! will not release artist's personal or contact information for any purpose. Any sales must go through AHA! channels, even if the artist happens to be contacted directly by a potential buyer.
7. Entries must be dry and gallery ready. This means that the work must be matted as appropriate for the medium; and framed, unless the canvas is gallery wrapped. *The hanging wire must be **picture wire** securely attached to screw-eyes or D-straps suitable for the weight of the piece.* Please do not use any other type of wire or attaching devices. AHA! will not rewire entries. No saw-tooth hangers. Plexiglas is suggested in place of glass.
8. Submission and/or acceptance of work does not guarantee placement. All accepted work will be taken to Madison. However, in the circumstance where a piece is transported to Madison but no place is available to display it, or it is rejected by office personnel, that piece will be returned to the artist.
9. As AHA! cannot store any artwork, all work not accepted must be picked up within 5 days by the artist.
10. In consideration of the governmental venue, we ask that you not submit nudes, or images that are violent or anti-government.

Procedure

Drop off entry form and one piece of artwork for consideration when notified by email to do so. (At this time, Lemon Street Gallery, 4601 Sheridan Rd, Kenosha is the drop-off site. Open Wednesdays thru Sundays, 11am-6pm.)

Pick up the artwork that was not selected for exhibition within 5 days of being notified to do so.

You will be notified when your artwork is installed at the Capital, and a news release identifying all the exhibitors will be sent to various media outlets.

Reception: Legislators MAY choose to have an art-walk and reception. You will be notified if a date is chosen.